

POSITION: Police Officer Entry-Level 1

SALARY: \$32.86 Hourly

OPENING DATE: 04/08/22

CLOSING DATE: Continuous

GENERAL INFORMATION:

Port of Portland police officers are state certified peace officers who provide law enforcement services primarily at the Portland International Airport and surrounding areas, in compliance with federal aviation regulations. The police department consists of 61 sworn personnel and five non-sworn staff. In addition to uniform patrol, sworn assignments include detectives, canine handlers (explosive detection and narcotics detection), explosives technicians, Joint Terrorism Task Force, FBI Organized Crime Task Force, and Transit Police positions. Our primary mission, as a proactive law enforcement agency, is to provide for the safety and security of the traveling public, with emphasis on preventing potential terrorist attacks on the aviation industry.

Recruitment Process:

- Testing (FrontLine National Written Exam)
- Qualification/Application Material Review and Oregon Physical Abilities Test (ORPAT)
- Screening Interview
- Oral Board Interview
- Background Investigation
- Chief's Interview
- Psychological Exam
- Medical Exam
- Pre-employment Drug Test
- Employment Confirmation

Testing Process:

FrontLine National: Candidates are responsible for scheduling and taking their written exam within the advertised testing window. The FrontLine National written exam can be scheduled by visiting the National Testing Network (NTN) website at www.NationalTestingNetwork.com. **NOTE:** You must elect to have NTN share your scores with the Port of Portland.

Selection Process:

Port of Portland Employment Application: To be considered for employment with the Port of Portland Police Department, candidates must complete the Port of Portland's employment application by visiting our website: www.portofportland.com. It is important that your application show all of the relevant education and experience you possess. Applications may be rejected if incomplete. Resumes are not a substitute for incomplete or partially completed applications.

FrontLine National: A passing score of the written exam is required to continue in the selection process.

SUMMARY OF ESSENTIAL RESPONSIBILITIES:

- Be responsible for the protection of life and property within the jurisdiction of Portland International Airport (PDX).
- Provide police emergency response, patrol, investigations and court testimony.
- Ensure the public convenience and well-being of travelers using airport facilities.
- Serve the needs of the airport and associated businesses and properties in a prompt and professional manner.

MINIMUM REQUIREMENTS/SKILLS AND ABILITIES:

- High school diploma or GED is required. A degree in criminal justice, social science or related field is preferred.
- Prior experience in security operations, law enforcement, or a private security settings is preferred.
- Must be a citizen of the United States of America.
- Must be at least 21 years of age at time of hire.
- Must possess or be able to obtain a valid Oregon or Washington State driver's license at time of hire.
- Possess combination of physical strength and stamina required to perform physical performance expectations.
- Understand and follow oral and written instructions.
- Ability to:
 - write comprehensive and confidential reports as assigned.
 - establish and maintain effective working relationships with supervisors, co-workers, and general public.
 - work under adverse conditions.
 - pass a comprehensive police background check and post-offer drug test, psychological evaluation and medical examination.

ADDITIONAL INFORMATION:

- Safety: The Port promotes safety as a guiding principle and practice in accomplishing work by complying with safety and health policies and procedures and consistently seeking improvements that support operational excellence.
- Diversity and Inclusion: At the Port, we don't just accept difference; we value and support it to create a culture of inclusiveness and fun. We are proud to be an Equal Opportunity Employer.
- EEO/Affirmative Action Policy Statement: The Port of Portland is dedicated to maintaining and improving a work environment, which extends equal opportunity to all individuals, regardless of their race, color, sex, age, religion, national origin, marital status, veteran status, disability or sexual orientation. Employment decisions shall be made in such a manner as to further the principle of equal employment opportunity and to comply with state, federal and local laws. We affirm through this policy statement our continuing commitment to the principles of nondiscrimination and affirmative action.
- Veterans Preference: Under Oregon law, qualified veterans may be eligible for veterans preference when applying for Port of Portland positions. If you are a veteran and would like to be considered for a veterans preference for this job, please provide the qualifying documents as instructed during the application process.
- Background Checks and Drug Testing: The Port of Portland will conduct background checks and/or drug tests for positions where such tests are required by regulation and for other

safety-sensitive positions.

ADA Accommodation: Accommodations will be considered for applicants or candidates with a qualifying disability that prevents them from participating in this process. Accommodations will be made where the Port can reasonably do so without imposing an undue hardship on the business or compromising the integrity of the recruitment process. An applicant with any disability who believes that they need an accommodation should contact Human Resources at 503.415.6000

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.portofportland.com/Careers>

Position #01240
POLICE OFFICER ENTRY-LEVEL 1
PB

7200 NE Airport Way
Portland, OR 97218
503-415-6000

Police Officer Entry-Level 1 Supplemental Questionnaire

- * 1. Are you currently certified or eligible to be certified as a Police Officer in the State of Oregon within one year, without attending the Basic Police Academy?
 - Yes
 - No
- * 2. Which of the following best describes your years of experience working as a Certified Police Officer:
 - Less than one (1) year
 - More than one (1) year, but less than three (3)
 - More than three (3) years, but less than five (5)
 - More than five (5) years
 - None of the above
- * Required Question