

POSITION: Police Officer - LATERAL (Non-Exempt)

SALARY: See Position Description

OPENING DATE: 08/26/21

CLOSING DATE: 10/29/21 05:00 PM

GENERAL INFORMATION:

Port of Portland police officers are state certified peace officers who provide law enforcement services primarily at the Portland International Airport and surrounding areas, in compliance with federal aviation regulations. The police department consists of 61 sworn personnel and 4 non-sworn staff. In addition to uniform patrol, sworn assignments include detectives, canine handlers (explosive detection), bomb technician and task force positions. Our primary mission, as a proactive law enforcement agency, is to provide for the safety and security of the traveling public, with emphasis on preventing potential terrorist attacks on the aviation industry.

To be considered as a Lateral transfer applicant, you must currently certified or eligible to be certified as a Police Officer in the State of Oregon without attending the Basic Police Academy AND who have a minimum of three years of experience as a State Certified Police Officer.

NOTE: Applicants who are under investigation at the time of the background investigation will not be considered eligible for employment.

SELECTION PROCESS:

1. Application Material Review
2. Screening Interview (Chief and Recruiter)
3. Background Investigation (Applicants cannot be under investigation at time of background)
4. Chief's Interview (background discussion)
5. Oral Board Interview
6. Passing the ORPAT TEST
7. Psychological Exam
8. Medical Exam
9. Pre-employment Drug Test
10. Employment Confirmation

TESTING PROCESS:

If candidates are selected for an interview they will be notified that they will be moving forward in the process. Candidates must successfully pass the Oregon Physical Abilities Test (ORPAT) Testing is held at Chemeketa Community College in Brooks, Oregon.

NOTE: Out of state laterals who have completed a comparable physical abilities test in the last six months may submit their scores for review in lieu of taking the ORPAT test.

Lateral candidates must also complete a Personal History Questionnaire (PHQ). More information regarding the ORPAT and PHQ can be found at the [National Testing Network](#). For information about how to schedule the [ORPAT](#).

Port of Portland Employment Application: To be considered for employment with the Port of Portland Police Department, applicants must complete **both** the ORPAT **and** the Port of Portland's

employment application by visiting our website: www.portofportland.com. It is important that your application show all of the relevant education and experience you possess. Applications may be rejected if incomplete. Resumes are not a substitute for incomplete or partially completed applications.

SALARY INFORMATION:

Salary is determined by the Collective Bargaining Agreement and years of continuous service.

Contract Salary Scale FY 2020/21

	Hourly	Annual
3 years:	\$38.35	\$79,768
4 years:	\$40.59	\$84,427
5 years:	\$43.02	\$89,482

NOTE: DPSST Premium pay may apply if Officer possess DPSST Intermediate Certification (3%) or Advanced Certification (6%).

SUMMARY OF ESSENTIAL RESPONSIBILITIES:

Responsible for the protection of life and property at Portland International Airport (PDX):

- Patrol a designated area of the Port of Portland in a police patrol vehicle or on foot to deter and discover crime and enforce traffic ordinances.
- Broadcast and receive information on portable radios.
- Respond to reports of possible crime and takes action as situation requires.

Perform the full range of law enforcement and airport security duties:

- Serve warrants or arrests persons on evidence. Arrest suspects, complete incident and arrest reports.
- Issue citations to violators of Port ordinances and state statutes.
- Respond to traffic and other type accidents, administer first aid, interview applicants, complete accident reports, issue citations or makes arrests, etc., as situation warrants.
- Develop contacts to obtain information about crimes.
- Maintain information concerning known criminals and suspects at large.

Ensure public convenience and well-being while traveling through airport facilities:

- Interview persons with complaints or inquiries.
- Give information on laws or ordinances, and attempt to resolve the problem.
- Perform required services related to personal security for public officials or threatened persons.
- Provide community services to airport patrons.
- Respond to needs of airport tenants in a prompt and professional manner.

MINIMUM REQUIREMENTS/SKILLS AND ABILITIES:

- Currently certified or eligible to be certified as a Police Officer in the State of Oregon without attending the Basic Police Academy is required.
- Minimum of three years (3) experience as a Certified Police Officer is required. Preference will be given to candidates actively working as a law enforcement officer.
- Valid driver's license is required.
- Ability to obtain and maintain security clearance for unescorted access to secured areas of the airport.
- Possess combination of physical strength and stamina required to perform physical performance expectations.
- Understand and follow oral and written instructions.

ADDITIONAL INFORMATION:

Ability to:

- Pass comprehensive police background check and post-offer drug test, psychological evaluation and medical examination.
- Demonstrate the Port's commitment of valuing differences among individuals and passion for being inclusive.
- Work efficiently in a complex environment, in adverse conditions with rapidly shifting and conflicting priorities.
- Establish and maintain effective working relationships with chain of command, colleagues, and the general public.
- Effectively solve problems, while applying complex procedures under high-pressure circumstances.
- Promote safety as a guiding principle and a regular practice in accomplishing work.
- Show the utmost respect for others and be a proven team player.

Skilled at:

- Communicating effectively under stressful situations while maintaining composure and conveying clear concise information.
- Analyzing situations quickly and objectively to recognize actual and potential dangers and to determine proper course of action.
- Reading and understanding laws, ordinances, rules and regulations
- Coping with stress situations firmly, tactfully, and with respect for individuals.
- Building key partnerships with strong interpersonal and customer service skills.
- Writing comprehensive and confidential reports.

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.portofportland.com/Careers>

Position #01230
POLICE OFFICER - LATERAL (NON-EXEMPT)
LS

7200 NE Airport Way
Portland, OR 97218
503-415-6000

Police Officer - LATERAL (Non-Exempt) Supplemental Questionnaire

- * 1. Which of the following best describes your years of experience working as a Certified Police Officer:
- At least 3 years
 - More than three (3) years, but less than five (5)
 - More than five (5) years
 - None of the above
- * 2. Are you currently certified by the Oregon Department of Public Safety Standards and Training (DPSST) as holding an intermediate or Advanced Certification?
- Yes No

* Required Question