

POSITION: Firefighter/EMT-Firefighter/Paramedic, Entry-Level Eligibility List

SALARY: \$33.54 Hourly
\$69,767.36 Annually

OPENING DATE: 05/06/22

CLOSING DATE: 06/03/22 11:59 PM

GENERAL INFORMATION:

Are you a physically fit, motivated individual with a positive attitude? Do you enjoy helping the public and impacting lives? If so, maybe you should think about a career in the fire service!

The Port of Portland is opening the testing process for the position of Firefighter, for Portland Airport Fire & Rescue.

TESTING PROCESS:

Applicants are required to take the FireTEAM written exam and complete a Port of Portland employment application to be considered. It is the applicants responsibility to schedule the required FireTEAM written exam with the National Testing Network (NTN) at www.NationalTestingNetwork.com. You must elect to have your scores sent to the Port of Portland through NTN.

SELECTION PROCESS:

Steps for Establishing an Eligibility List: Application --> FireTEAM Written Test-->Scored Application Review--> Scored Oral Board Interview--> Ranking and Placement on Eligibility List

Application: To be considered for employment with the Portland Airport Fire & Rescue, candidates must complete the Port of Portland's employment application before the posted closing date. It is important that your application show all the relevant education and experience you possess.

Applications may be rejected if incomplete. Resumes are not a substitute for incomplete or partially completed applications.

Fire TEAM Exam: A passing score on the Fire TEAM written exam is required for candidates to advance in the selection process. All testing must be completed by 11:59 p.m. on June 3, 2022.

Scored Application Review: Applications will be reviewed and scored against a pre-established list of criteria. A cut-off score will be established and passing scores will advance to the next evaluation step.

Oral Board Interview: Candidates will be scored on their performance in the oral board which will be the final determination of ranking on the Eligibility List.

Ranking and Placement on Eligibility List: Candidates who successfully pass all phases of the outlined process will be ranked and placed on the hiring list. Email notification will be sent to each candidate on the list notifying them where they rank.

Steps for Filling a Vacancy: Executive Interview--> Candidate Physical Ability Test (CPAT)--> Background Investigation--> Psychological Exam --> Medical Exam --> Pre-employment Drug Test --> Employment Confirmation

Candidate Physical Ability Test (CPAT): A valid CPAT certification is required at time of hire. We will accept current CPAT certifications from other certifiable agencies.

SALARY INFORMATION AND WORK SCHEDULE:

The fire department currently has six pay steps for firefighters, based on years of continuous service in the position of Firefighter. Top step is currently \$90,470.00. All department members shall be receiving a 4.0% on July 1, 2022. Members who successfully complete probation shall receive:

- 10% Paramedic Pay
- 4.0% Apparatus Operator Pay
- Eligible for up to 2.0% certification pay

Work Schedule:

Portland Airport Fire & Rescue works a 24 hour on, 48 hours off rotating shifts.

- Members receive a Kelly day every 10th shift, resulting in a 50.40-hour work week
- As of January 2024, members shall receive a Kelly day every 9th shift, resulting in a 49.78-hour work week.

Benefits:

- Membership in the Public Employees Retirement System (PERS)
 - The Port currently pays the employee's share of the retirement contribution
- Paid Leave
 - Members accumulate 6 shifts of paid sick leave per year
 - No limitation on the amount of accumulation.
 - Members accumulate 9 shifts of paid vacation per year
 - Members after 15 years shall accumulate 18 shifts per year
- HealthCare
 - Fire department members are part of the Northwest Firefighters Relief Association.
 - Members may choose between Regence Blue shield or Kaiser plans
- HRA VEBA Account
- Option to contribute to 457(b) Deferred Compensation account
- Long Term / Short Term disability
- Life Insurance

NOTE: The Port of Portland is committed to ensuring the health and safety of our employees and community. As part of this commitment, all Port employees are required to be fully vaccinated against COVID-19. **Candidates must provide proof of full vaccination prior to beginning work at the Port.**

SUMMARY OF ESSENTIAL RESPONSIBILITIES:

- Respond to all alarms for Crash/Fire/Rescue/First Aid:
 - Combats fires, removes victims from aircraft, building, autos and administers first aid and other emergency support care, per Multnomah County protocols.
 - Drives and effectively operates all crash/fire/rescue (ARFF) vehicles.
 - Responds to all alarms for aircraft, structural, and medical emergencies as directed by the Shift Lieutenant, Captain or Battalion Chief.
 - Responds to mutual aid emergency service requests as directed by the Shift Lieutenant, Captain or Battalion Chief.
 - Effectively implements medical operations during mass casualty incidents.
- Performs pre-fire inspections:
 - Building, extinguisher, hydrant and AED's.
 - Daily routine house duties.
 - Vehicle preventive maintenance and inspections.
 - Other duties assigned by the Shift Battalion Chief, Captain or Lieutenant.
- Participates in and conducts all phases of training as set forth in Fire Department Training Programs.

- May coordinate work efforts and supervise personnel in emergency and non-emergency situations upon direction or assignment by the Shift Battalion Chief, Captain, or Lieutenant.
- Performs other duties as assigned by the Fire Chief, Shift Battalion Chief, Captain or Lieutenant of the Airport Fire Department.

MINIMUM REQUIREMENTS/SKILLS AND ABILITIES:

MINIMUM QUALIFICATIONS:

- High school diploma or equivalent is required.
- EMT-B certification at time of hire is required.
- Valid Candidate Physical Agility Test (CPAT) certification at time of hire is required.
- Possess combination of physical strength and stamina required to perform all fire department physical performance expectations.
- Must be able to understand and follow oral and written instructions.
- Must be 18 years of age at time of hire.
- Valid driver's license.

PREFERRED QUALIFICATIONS:

- A degree in fire science or related field is preferred.
- Demonstrated experience with aircraft, firefighting, rescue, and/or emergency medical services (EMS) operations.
- Paramedic certification is highly desirable.

SKILLS AND ABILITIES:

- Bilingual skills are desirable.
- Ability to:
 - Write comprehensive and confidential reports as assigned.
 - Apply basic math skills.
 - Establish and maintain effective working relationships with supervisors, co-workers, and general public.
 - Perform minor maintenance on vehicles and other emergency equipment.
 - Acquire and maintain current knowledge of firefighting industry procedures and techniques.
 - Work under adverse conditions.
 - Perform all emergency Aircraft Rescue & Fire Fighting and EMS functions as outlined by department procedures.

ADDITIONAL INFORMATION:

- **Safety:** The Port promotes safety as a guiding principle and practice in accomplishing work by complying with safety and health policies and procedures and consistently seeking improvements that support operational excellence.
- **Diversity and Inclusion:** At the Port, we don't just accept difference; we value and support it to create a culture of inclusiveness and fun. We are proud to be an Equal Opportunity Employer.
- **EEO/Affirmative Action Policy Statement:** The Port of Portland is dedicated to maintaining and improving a work environment, which extends equal opportunity to all individuals, regardless of their race, color, sex, age, religion, national origin, marital status, veteran status, disability or sexual orientation. Employment decisions shall be made in such a manner as to further the principle of equal employment opportunity and to comply with state, federal and local laws. We affirm through this policy statement our continuing commitment to the principles of nondiscrimination and affirmative action.
- **Veterans Preference:** Under Oregon law, qualified veterans may be eligible for veterans preference when applying for Port of Portland positions. If you are a veteran and would like to be considered for a veterans preference for this job, please provide the qualifying documents as instructed during the application process.

- Background Checks and Drug Testing: The Port of Portland will conduct background checks and/or drug tests for positions where such tests are required by regulation and for other safety-sensitive positions.
- ADA Accommodation: Accommodations will be considered for applicants or candidates with a qualifying disability that prevents them from participating in this process. Accommodations will be made where the Port can reasonably do so without imposing an undue hardship on the business or compromising the integrity of the recruitment process. An applicant with any disability who believes that they need an accommodation should contact Human Resources at 503.415.6000

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.portofportland.com/Careers>

7200 NE Airport Way
Portland, OR 97218
503-415-6000

Position #01536
FIREFIGHTER/EMT-FIREFIGHTER/PARAMEDIC, ENTRY-LEVEL
ELIGIBILITY LIST
PB
