

POSITION: Engineering Project Manager I

SALARY: \$85,816.00 - \$134,120.00 Annually

OPENING DATE: 04/29/22

CLOSING DATE: 05/16/22 11:59 PM

GENERAL INFORMATION:

The Port of Portland is a gateway to the globe! We are a multi-modal Port operating airport marine terminals, and managing business parks. Portland International Airport (PDX) has been voted Best Airport in the US eight of the past nine years.

The Project Manager I (PM I) will provide engineering management services supporting Port Aviation, Marine and Industrial facilities, which includes airfield, building, utility, environmental, rail, dredging and transportation related projects. The PM I position also acts as the owner's lead engineer on large capital projects in tandem with other Port Project Managers. This position is an exciting opportunity to oversee both the management and design of a multitude of engineering projects.

The successful candidate will exhibit a strong sense of team-orientation, is highly collaborative, and who embraces the value and importance of service. This individual will understand and wholly embrace our commitment to diversity, and inclusion and advancing practices, strategies and policies that achieve equitable outcomes for all.

NOTE: The Port of Portland is committed to ensuring the health and safety of our employees and community. As part of this commitment, all Port employees are required to be fully vaccinated against COVID-19 or have an approved medical or religious exception and accommodation as a condition of employment. **Candidates must provide proof of vaccination or have an approved exception and accommodation prior to beginning work at the Port.**

** This position is classified as FLSA exempt therefore it is not eligible for overtime compensation for hours worked in excess of a 40-hour work week*

SUMMARY OF ESSENTIAL RESPONSIBILITIES:

- Apply professional judgment and experience to understand the broader, business context for projects and the associated implications for those engineering decisions made.
- Manage the project delivery plan, covering the major items of scope, schedule, budget and quality.
- Provide progress updates throughout the lifecycle of the project to stakeholders and project sponsors.
- Oversee budgets throughout the lifecycle of the project.
- Coordinate and report costs, impacts to operations, and tenant concerns to project stakeholders.
- Guide project design teams, including internal support and outside consultants.
- Provide engineering design, technical direction, and leadership for projects
- Develop, analyze, evaluate, and set criteria for solutions to project related issues

- Produce contractually sound and biddable project documents including designs, drawings, and construction specifications.
- Manage processes to acquire permits, including building and environmental permits, required to complete construction projects.
- Coordinate with construction management and inspection teams assigned to oversee construction projects.
- Assist operating areas with preparation of capital improvement projects, developing the work scope, schedule, budget, and justification related to obtaining funding approvals.
- Provide technical information to peer engineers, project team members, and/or engineering management to provide updates and/or influence decisions on technical issues.
- Manage consultant selection processes and contracts, including those requiring commission approval.

MINIMUM REQUIREMENTS/SKILLS AND ABILITIES:

- Bachelor's degree in civil, mechanical or electrical engineering or related field.
- Professional Engineering license (required).
- Six years' experience in an engineering capacity; including design, coordination, and/or management of capital projects.
- Understanding of civil engineering, structural engineering, geotechnical engineering, and/or marine structures engineering techniques and practices.
- Understanding of engineering design standards and related building codes and regulations for integration into project plans and designs.
- Understanding of project management and project delivery process; contracting process and methods for construction, professional services, and equipment procurements.
- Familiar with delivery methods available for public agencies; Design-Bid-Build, Construction Manager/General Contractor (CMGC), Design-Build.
- Experience with design, coordination, or management of projects and capital project design and construction
- Understanding of policies and permitting requirements relating to building codes
- Experience writing construction specifications in Construction Specifications Institute (CSI) format.
- Airfield design experience preferred
- Microsoft and other software applications experience.
- Ability to obtain and maintain a valid driver's license
- Ability to obtain security badging at PDX and/or other Port facilities, which may require a criminal background check.

Demonstrated skills:

- Leadership, judgment, and technical competence.
- Effective organizational skills.
- Strong verbal and written communication skills communicating effectively with a wide range of stakeholders.
- Promotes safety as a guiding principle and a regular practice in accomplishing work.
- Shows the utmost respect for others and is a proven team player.

Ability to:

- Weigh the short- and long-term implications of alternate engineering solutions when making decisions.
- Work with clients to develop project plans or participate with project manager/senior project engineers in the development of plans for complex projects.
- Speak to management groups and the Port Commission in a public setting, presenting information in a clear and concise manner.
- Demonstrate the Port's commitment to valuing differences among individuals and passion for being inclusive.

ADDITIONAL INFORMATION:

- Safety: The Port promotes safety as a guiding principle and practice in accomplishing work by complying with safety and health policies and procedures and consistently seeking improvements that support operational excellence.
- Diversity and Inclusion: At the Port, we don't just accept difference; we value and support it to create a culture of inclusiveness and fun. We are proud to be an Equal Opportunity Employer.
 - EEO/Affirmative Action Policy Statement: The Port of Portland is dedicated to maintaining and improving a work environment, which extends equal opportunity to all individuals, regardless of their race, color, sex, age, religion, national origin, marital status, veteran status, disability or sexual orientation. Employment decisions shall be made in such a manner as to further the principle of equal employment opportunity and to comply with state, federal and local laws. We affirm through this policy statement our continuing commitment to the principles of nondiscrimination and affirmative action.
 - Veterans Preference: Under Oregon law, qualified veterans may be eligible for veterans preference when applying for Port of Portland positions. If you are a veteran and would like to be considered for a veterans preference for this job, please provide the qualifying documents as instructed during the application process.
 - Background Checks and Drug Testing: The Port of Portland will conduct background checks and/or drug tests for positions where such tests are required by regulation and for other safety-sensitive positions.
 - ADA Accommodation: Accommodations will be considered for applicants or candidates with a qualifying disability that prevents them from participating in this process. Accommodations will be made where the Port can reasonably do so without imposing an undue hardship on the business or compromising the integrity of the recruitment process. An applicant with any disability who believes that they need an accommodation should contact Human Resources at 503.415.6000

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.portofportland.com/Careers>

Position #01521
ENGINEERING PROJECT MANAGER I
RW

7200 NE Airport Way
Portland, OR 97218
503-415-6000

Engineering Project Manager I Supplemental Questionnaire

- * 1. Do you currently hold a Professional Engineer license?
 - Yes
 - No
- * 2. How many years of experience do you have in an engineering capacity?
- * 3. Do you have experience with any of the following: civil engineering, structural engineering, geotechnical engineering, and/or marine structures ?
- * Required Question