

POSITION: Applications Analyst, Public Safety Systems (Exempt)

SALARY: \$82,515.00 - \$128,962.00 Annually

OPENING DATE: 01/19/22

CLOSING DATE: 02/02/22 05:00 PM

GENERAL INFORMATION:

The Port of Portland, our regional gateway to the globe, operates multiple airports, marine terminals and business parks that connect goods, people and passengers, drives economic growth and improves our region's quality of life.

This is an exciting time to join the Port's IT department as an Applications Analyst responsible for monitoring and supporting Public Safety systems at the Portland International Airport (PDX). The successful candidate will work closely with our Public Safety professionals; including the Port of Portland Police Department, Aircraft Rescue and Fire Fighting (ARFF) Department, and our own Communications Center (911 Dispatch) to ensure these critical systems are well maintained and accessible. If you possess a sense of team-oriented camaraderie, like to have fun, and take pride in your work this might be the job for you!

We're looking for someone that will share the Port's commitment to valuing differences among individuals, has a passion for being inclusive and advancing practices, strategies and behaviors that promote inclusion, equity and opportunity for all. n and advancing practices, strategies and policies that achieve equitable outcomes for all.

NOTE: The Port of Portland is committed to ensuring the health and safety of our employees and community. As part of this commitment, all Port employees are required to be fully vaccinated against COVID-19 or have an approved medical or religious exception and accommodation as a condition of employment. **Candidates must provide proof of vaccination or have an approved exception and accommodation prior to beginning work at the Port.**

SUMMARY OF ESSENTIAL RESPONSIBILITIES:

- Provide day-to-day support of Public Safety systems.
- Perform systems implementation and upgrading of commercial technology solutions, working with vendors as needed.
- Schedule for system upgrades including version testing, interface impact analysis, and testing.
- Develop documentation of acquired systems and their impacts to existing systems and process, as well as deployment of associated systems interfaces.
- Collaborate with colleagues to ensure successful delivery of reliable services through the coordination of staff and technology resources.
- Provide an IT perspective to projects, addressing any of the above responsibilities as they pertain to each specific project.
- Participate when needed for facilities construction projects from design review, to system testing and implementation, through commissioning then followed by ongoing operational support.

- Build effective working relationships with the people who use, operate, maintain, and manage these systems.

MINIMUM REQUIREMENTS/SKILLS AND ABILITIES:

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- Bachelor's degree in Computer Science, Information Systems or a related field is preferred, or the equivalent combination of education and/or relevant experience is required.
- Minimum of five (5) years relevant work experience in information technology. **NOTE:** Candidates with fewer years of experience may be considered for a lower-level position.
- Knowledge of Public Safety systems such as Computer Aided Dispatch (CAD), MDC/MDT, FIS, USDD Tapout, etc.
- Experience with the integration of information systems and reporting systems, including handling of information with appropriate levels of security and confidentiality.
- Experience with application support and administration activities for purchased or developed products.
- Knowledge of networks and data transmission as it applies to operational systems and operations.
- Working knowledge of CAD and Engineering drawing development and review through Bluebeam.
- Experience with technology systems and their related computerized applications.
- Knowledge of SQL (desirable).
- Ability to obtain and maintain security clearance for unescorted access to secure areas of the Port's airports, marine terminals and other properties is required.
- Must be physically able to climb stairs, ladders, and inclines; and lift and carry up to 50 pounds unassisted.

SKILLS AND ABILITIES:

- Demonstrated "can do" attitude with the ability to swift identify issues and seek creative solutions.
- Willing to promotes safety as a guiding principle and a regular practice in accomplishing work.
- Proven team player who shows the utmost respect for others.
- Skilled at retrieval of data for operational performance and management reporting.
- Comfortable implementing information systems using standard methodologies and best practices.
- Skilled at managing project ambiguity and complex interdependencies in a methodical and structured way.
- Detail-oriented work style with strong problem-solving skills.
- Skilled at providing recommendations for best practices, development options and design decisions.
- Skilled at documenting solutions, including standard operating procedures, standards, specifications, work instructions, job-aids, and drawings.
- Ability to:
 - Apply a broad range of knowledge toward the completion of complex assignments.
 - Participate in cross functional projects as part of a team with members from a variety of IT and business disciplines.
 - Plan, organize, and schedule all phases of projects to achieve quality deliverables.
 - Effectively communicate and provide excellent customer service in a professional, personable manner to meet customer service objectives.
 - Work collaboratively with a broad-based team involving airport IT, systems maintenance and operations groups.
 - Occasionally respond quickly to 24/7 production systems issues and concerns during and after business hours.
 - Resolve problems with minimal conflict, and motivate colleagues to collaborate.
 - Multi-task in a high energy environment; proactively work through ambiguity.
 - Work without supervision and apply good judgment on when to escalate matters.

- Demonstrate commitment to valuing differences among individuals and a passion for equity.
- Maintain an awareness of emerging and shifting technologies and development tools as they pertain to business operations and any assigned areas of focus.
- Diagnose and articulate application and infrastructure issues, involving contractors, vendors and Port staff as required.
- Provide frontline hardware/software support and technical expertise.

ADDITIONAL INFORMATION:

- **Safety:** The Port promotes safety as a guiding principle and practice in accomplishing work by complying with safety and health policies and procedures and consistently seeking improvements that support operational excellence.
- **Diversity and Inclusion:** At the Port, we don't just accept difference; we value and support it to create a culture of inclusiveness and fun. We are proud to be an Equal Opportunity Employer.
- **EEO/Affirmative Action Policy Statement:** The Port of Portland is dedicated to maintaining and improving a work environment, which extends equal opportunity to all individuals, regardless of their race, color, sex, age, religion, national origin, marital status, veteran status, disability or sexual orientation. Employment decisions shall be made in such a manner as to further the principle of equal employment opportunity and to comply with state, federal and local laws. We affirm through this policy statement our continuing commitment to the principles of nondiscrimination and affirmative action.
- **Veterans Preference:** Under Oregon law, qualified veterans may be eligible for veterans preference when applying for Port of Portland positions. If you are a veteran and would like to be considered for a veterans preference for this job, please provide the qualifying documents as instructed during the application process.
- **Background Checks and Drug Testing:** The Port of Portland will conduct background checks and/or drug tests for positions where such tests are required by regulation and for other safety-sensitive positions.
- **ADA Accommodation:** Accommodations will be considered for applicants or candidates with a qualifying disability that prevents them from participating in this process. Accommodations will be made where the Port can reasonably do so without imposing an undue hardship on the business or compromising the integrity of the recruitment process. An applicant with any disability who believes that they need an accommodation should contact Human Resources at 503.415.6000

APPLICATIONS MAY BE FILED ONLINE AT:
<https://www.portofportland.com/Careers>

7200 NE Airport Way
 Portland, OR 97218
 503-415-6000

Position #01429
 APPLICATIONS ANALYST, PUBLIC SAFETY SYSTEMS
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